

Appointments Etc Panel

Tuesday, 7 May 2019, 12.00 pm, Worcester Room, County Hall

		Minutes
Present:		Mr A I Hardman, Mr M J Hart, Mrs F M Oborski, Mrs J A Potter and Mr A C Roberts
Available papers		The Agenda papers (previously circulated), a copy of which will be attached to the signed Minutes.
1180	Named Substitutes	None.
1181	Apologies and Declarations of Interest	Mr R C Lunn sent apologies.
1182	Election of Chairman	Mr M J Hart was elected Chairman.
1183	Election of Vice-Chairman	Mrs F M Oborski was elected Vice-Chairman.
1184	Confirmation of Minutes	RESOLVED: that the minutes of this meeting be circulated to Members of the Panel and be signed by the Chairman in the light of any comments on their accuracy received within 7 days of their circulation.
1185	Exclusion of Press and Public	RESOLVED: that the press and public be excluded from the meeting for the following item as it is likely that exempt information relating to any individual will be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosure.
1186	Directorate of Children, Families and Communities - Management Changes	<u>Summary of the proceedings during which the press and public were excluded (this is a fair summary of the proceedings and there are no exempt minutes)</u> Background

On 13 February 2019 the Appointments etc. Panel agreed to the creation of a new permanent role, Assistant Director (Education & Early Help), and further agreed to the immediate internal recruitment for the position, and to seek external recruitment if needed. There was a robust shortlisting process by the Director of Children, Families & Communities, with HR support. The Director summarised the situation and assessments.

The Panel was fully satisfied that Sarah Wilkins, currently the interim Assistant Director (Early Help and Commissioning) was a very suitable appointment for the post of Assistant Director (Education & Early Help) and agreed to offer her the post.

Consequently the extension of the existing interim arrangements for Sarah Wilkins as Assistant Director (Early Help & Commissioning) and Nick Wilson as Assistant Director (Education and Skills) as previously agreed by Panel on 13 February 2019, would cease from an appropriate future date to be agreed by the Director of Children, Families & Communities.

RESOLVED that:

- (a) Sarah Wilkins be appointed to the post of Assistant Director (Education & Early Help), subject to formal written offer; and**
- (b) the Director of Children, Families and Communities be authorised, in consultation with the Head of HR/OD, to make the necessary arrangements, including remuneration, for such appointment and all such changes set out in the report.**

The meeting ended at 12.23pm

Chairman